You've Got Mail!
Literacy Skills / Comprehension

Materials

1. Paper and pencil (or a computer)
2. Sample e-mails

Virginia SOLs

1.9, 1.12, 2.8, 2.11

Procedure

1. Students will write an e-mail exchange between two characters from a book, a book character and themselves, or an author and themselves.

2. Review with students how to write an e-mail. It should include a subject, greeting, and closing. You may also note that e-mails are typically less formal than a letter.

3. Provide students with samples. You may extend this exercise by having students compose the e-mails on a computer.

Sample

To: bbw@fairytales.com
From: 3oinks@fairytales.com
Subject: Please pay for damages

Hey Wolf:

We are still waiting on a check from you to replace the straw and twigs you blew down. We're tired of living all together in this brick house. Please mail the check as soon as possible. Do not come in person!

Thank you,
The Pigs

To: 3oinks@fairytales.com
From: bbw@fairytales.com
Subject: No way

Pigs:

It is not my fault you built your houses out of flimsy twigs and hay. I'm not paying. You are probably safest in your brother's brick house anyway.

Later,
The Big Bad Wolf